

CURRICULUM VITAE

Muzamil

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Career Objective:

I consider myself confident with good Communication skills able to communicate at all levels and capable to maintain high level of confidentiality where necessary. I can quickly adapt to the work ethics of a company, regarding myself being confident as I have experience and I am positive that I can deliver the results.

Summary:

Exceptionally well-organized and resourceful Driver with 6+ years' progressive experience in driving cars, and 3 ton pickups, by following a set route and time schedule. Skilled in mapping short and safe routes using standard maps and the GPS. Able to perform minor vehicle repairs.

Work experience in Abroad:

- Presently working as a office driver In **EJADAH ASSEST MANAGEMENT** Dubai from 2018 to till the date.
- 3 Years' experience of site driver in **Idama Facilities Management solution**

Responsibilities:

- Safely transporting company staff as well as various products and materials to and from specified locations in a timely manner.
- Assisting with the loading and offloading of staff luggage, products, and materials.
- Adjusting travel routes to avoid traffic congestion or road construction.
- Promptly informing the company of any tickets issued against the company vehicle during work hours.
- Ensuring that the company vehicle is always parked in areas that permit parking in order to avoid towing.
- Keeping the company vehicle clean and properly maintained by performing regular washing, cleaning and vehicle maintenance.
- Providing accurate time records of the company vehicle's coming and goings.
- Reporting any accidents, injuries, and vehicle damage to management.

Work Experience in Pakistan:

Family Driver November 2015 – 2017

- Pick up clients and drop them off at destinations on time.
- Offer superior service by providing good conversation and a bottle of water for every passenger.
- Perform vehicle inspections at the beginning of every day to determine when maintenance is required.
- Conduct routine maintenance on own but also realize when a repair job requires the assistance of a professional.
- Drive clients around at any time whether it is late at night or on the weekends.

Educational Qualification:

- **Second year in Science:**
- Govt. High School Cantt: No 3– Peshawar (KPK Pakistan)

Personal Details:

- Lenience No. : 3938626
- Date of Issue : 02/07/2019
- Date of Expiry : 02/07/2026

Personal Details:

- Date of birth : 15/02/1998
- Sex : Male
- Marital Status : Single
- Nationality : Pakistani
- Religion : Islam
- Languages : Pashto, English and Urdu
- Permanent Address : New Grand City Mall Alqouz 2

Passport details:

- Passport No : RK9996862
- Place of Issue : Peshawar PAK
- Date of Issue : 10th AUG-2021
- Date of Expiry : 09th AUG-2031

I confirm that the above information is true and correct to the best of my knowledge.

**Sincerely,
Muzamil**
