

SINDHU KRISHNA PRIYA

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PROFESSIONAL SUMMARY

Motivated and detailed oriented Human Resource graduate with a strong academic background in HR principles, talent acquisition and employee engagement. Proficient in recruitment processes, conflict resolution and HR compliance, and with an academic project. Adept at fostering workplace cultures, managing administrative tasks and leveraging communication skills to build strong professional relationships. Eager to contribute to the success of an organization by applying knowledge of modern HR practices and ensuring seamless HR operations. A quick learner with a passion for driving employee satisfaction and organizational growth.

EDUCATION

Master of Business Administration (MBA), St. Pious X Degree and PG College for Women, Hyderabad, India.

2020 – 2022

Master's In business administration, Human Resources

Bachelor of Arts (BA), St. Pious X Degree and PG College for Women, Hyderabad, India.

2017 – 2020

Bachelor of Arts in Mass Communication, Psychology and Modern Language (English Literature)

PROFESSIONAL EXPERIENCE:

Data Flow Group – Associate

November 2024 – Present | Hyderabad, India.

- Collaborated with team to develop strategies.
- Assisted in managing client accounts.
- Conduct comprehensive employment background checks, including employment history, educational qualifications and criminal records ensuring accuracy and compliance.
- Liaise with former employers, educational institutions and other organizations to validate candidate information.
- Analyze discrepancies in verification findings and provide timely resolutions.

Global Data Research Center – Associate Analyst

September 2022 – February 2023 | Hyderabad, India.

- Help clients with their research and data collection through secondary research.
- Analyzed market data to identify key trends.
- Conducted industry research for client projects.
- Collaborated with team members to deliver accurate data analysis.
- Delivered clear, actionable observations and offered targeted recommendations for business improvement.

INTERNSHIP

Unschool Academy – Marketing Executive

2021 | Hyderabad, India.

- Market research to identify the target market for the products.
- Promotion – sales and marketing of Unschool products through various marketing channels, market expansion and market penetration.

KEY STRENGTH AND SKILLS

- **Communication:** Delivers messages and information with clarity and professionalism.
- **Time management:** Prioritizes tasks efficiently to meet deadlines.
- **Critical thinking:** Evaluates information logically to make informed decisions.
- **Teamwork:** Collaborates well in group settings to achieve shared goals.
- **Adaptability:** Thrives in changing environments and learns quickly.

ADDITIONAL INFORMATION

Languages: Fluent in English, Malayalam, Telugu and Hindi.

Interests: Photography, Travel, Video editing