

Larosh Khan

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Marina, Dubai-UAE.

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Professional Summary:

Dedicated maintenance supervisor with over 5 years of experience in managing maintenance teams and ensuring operational efficiency in commercial and residential properties. Proven track record in implementing preventive maintenance programs and improving equipment reliability. Extremely organized, with a sharp mind and the ability to pick up on minor aspects.

Skills:

Preventive Maintenance	Troubleshooting and Repair	Safety Compliance
Budget Management		Vendor Management
Technical Proficiency (specific tools or software)		Time management
Customer Service		Leadership
Communication		Budgeting and analytical capabilities
Problem solving		Competence to plan maintenance

Experience:

Currently working as a maintenance supervisor at **Focus Luxury Car Rentals & Real Estate** Marina Dubai – UAE, since Feb. 2022 to till date.

Jobs & Responsibilities:

- I aware of cultural norms in Dubai professionalism and respect are crucial.
- Keep the layout clean and professional.
- Managed a team of technicians, ensuring timely completion of maintenance tasks.
- Developed and implemented a preventive maintenance schedule that reduced downtime by 25%.
- Conducted regular inspections and audits to ensure compliance with safety regulations.
- Collaborated with vendors for procurement of maintenance supplies, achieving cost savings of 20%.
- Maintained heating, ventilation, air conditioning systems.
- Responsible for maintaining ordering materials and supplies as needed and collect payments from clients.
- Fixing machinery, plumbing, heating and wiring, inspecting buildings to confirm safety standards and scheduling major repairs with the building's inhabitants.

Worked as a land surveyor assistant at **Shafique Constructions**, Lahore - Pakistan since June 2014 – Dec. 2020.

Jobs & Responsibilities

- Layout of sewerage lines in housing societies and other market projects.
- Layout for building and supervision of RCC structure and finishing works.
- Co-ordination with consultants and client engineers.

Education:

Diploma of surveyor from Punjab Board of Technical Education, Lahore - Pakistan.

High School form Ghazali Model High School, Gujarat- Pakistan.

Certificate course of Microsoft Office, Internet and AutoCAD

Languages:

Arabic – speaks/writes, **English** – good speak/writes, **Punjabi** – Mother tongue, **Urdu** speaks/write.

Driving License: Motorcycle license Dubai issued.

LTV LICENSE DUBAI ISSUED

Visa status: Residence

Hobbies:

News of current affairs, reading books, play game as well as volleyball & cricket etc.

Personal Information:

Date of Birth	:	26th May 1995
Marital Status	:	Single
Nationality	:	Pakistan
Religion	:	Muslims

Self-Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge and belief, if any irregularities are found in given information I will be solely responsible for that.

Mr. Larosh Khan