

MASSAD KHAN

Light Duty Driver

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Contact: +971-54-7988367

Address: Dubai



■ ■ OBJECTIVE

To make positive contribution as part of your dynamic and well-reputed organization in a position where my management, decision-making and communication skills will be appreciated and enhanced.

■ ■ ACADEMIC QUALIFICATION

- Matriculation From Chinar Public H/S Rangla Bagh, Azad Kashmir 2017

■ ■ EXPERIENCE

Light Duty Driver

Dubai Taxi Corporation, Dubai, UAE
March 2023 – Present

- Safely transported passengers across Dubai in a timely and professional manner, maintaining excellent customer service and route efficiency.
- Maintained up-to-date knowledge of Dubai roads, traffic patterns, and GPS systems to ensure optimal route selection.
- Managed daily vehicle inspections, reporting any maintenance needs to ensure consistent vehicle performance.
- Handled cash and card transactions accurately, providing change and receipts as needed.
- Built a strong reputation for punctuality, courteous behavior, and safety consciousness among customers and supervisors.
- Adapted to flexible work hours, including night shifts, weekends, and holidays.

Merchandiser (Nestlé Fruit Juices)

SaveMart, Islamabad PK
June 2020 - August 2022

- Managed product displays and ensured optimal shelf presence for Nestlé fruit juice products.
- Maintained stock levels, handled inventory, and ensured timely replenishment.
- Built strong relationships with store staff to secure prime display locations.
- Monitored sales trends and provided feedback to the sales team.
- Ensured compliance with Nestlé branding and promotional guidelines.

■ ■ SKILLS AND KNOWLEDGE

- Ms Office, Word, Excel and PowerPoint.
- Internet Basic Operations.
- Good verbal and written communication skills.
- Comprehensive problem-solving abilities.
- Willingness to learn and good team facilitator.
- Self-motivated and highly enthusiasm to bring energy to the team every day.
- Excellent ability to communicate with a verity of cross functional team.

■ ■ Personal Details

- Father Name: Muhammad Khalid Khan
- D.O.B: 19th March. 1998
- Nationality: Pakistani
- **Passport No: KD4148951**
- Issue Date: 10/10/2018
- Expiry Date: 09/10/2028
- Visa Status: **Employment Visa**
- **Driving Licence No: 4433177**
- Marital Status: Single
- Languages: English, Urdu