



CONTACT

📍 Dubai-U.A.E
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SKILLS

- Written and verbal communication
- Decision-making
- Interpersonal skills
- Adaptability
- Time management
- Effective Communication.
- Conflict Resolution.
- Strong Leadership.
- Critical Thinking.
- Time Management.
- Priority Management.
- Diversity Awareness.
- Problem Solving

EDUCATION

Matric Since 2007 at Pakistan
Diploma in Bims Since 2010
(Higher Diploma in Accounting)
ACCA FUNDEMENTAL (F1 To F9)

ADD EXPERINCE

DRIVING LICENSE IN PAKISTAN
SINCES - 2008 TO ONWARD

LANGUAGES

English
Hindi

UAE DRIVING LICENSE

LICENSE NO. : 4758274
ISSUE DATE : 11/08/2024
EXPIRY DATE : 11/08/2026

TAUSEEF AHMED

Accountant & Taxation

SUMMARY

Experienced Accountant proficient in laws and procedures governing business operations, tax filings and regulatory compliance. Capable of handling detail-oriented work in methodical and organized fashion. Seeking challenging, growth-oriented position where field expertise, resourcefulness and diligence can make positive impact on business operations.

CORE QUALIFICATIONS

- Research skills
- Financial & Mangement reporting
- Budgeting and forecasting
- Spreadsheet proficiency
- Accuracy
- Taxation (UK)
- Business Law & Company Law
- Adv Financial & Mangement reporting
- Business Strategy
- Mathematical skill

QADEER AND SONS - PAKISTAN

SINCES 2007 TO 2010 (ACCOUNTANT & SALES MAN)

- Prepare journal Entries (Incomes, Expenses, Related Party, Salary, prepaid and accruals etc.)
- Monthly and yearly accounts closing process (GR IR Clearing, Bank clearing, Related party reconciliation, Income and expense posting, Accruals, Interests, Currency fluctuation etc.)

ASAD IJAZ & CO (AUDIT FIRM) - PAKISTAN

SINCES 2011 TO 2013 (TAX OFFICER)

- Reconciliation of all General Ledger Accounts, Vendor Accounts, Customer Accounts, Bank Accounts and Related party Accounts, Input tax credits etc.
- Preparation of Cash flow and Fund flow Statements and report to the Management.
- Preparation of Monthly income and expense statement, and Trial balance review after month end closing.

ASKARI BANK LTD - PAKISTAN

SINCES 2013 TO 2015 (INTERNAL ACCOUNTANT)

- Gathering and analysing data.
- Checking the accuracy of financial reports.
- Auditing the efficiency of business processes.

BIN FARAZ LAW CHAMBER - PAKISTAN

SINCES 2015 TO 2018 (INCOME TAX MANAGER)

- BProviding innovative tax planning and reviewing complex income tax returns
- Delivering a full range of tax services in compliance with laws and regulations within timeframe

ASSAM TRADERS (MANUFACTURING COMPANY) - PAKISTAN

SINCES 2018 TO JUNE 2023 (CEO)

- CEOs are responsible for managing a company's overall operations. This may include delegating and directing agendas, driving profitability, managing company organizational structure, strategy, and communicating with the board