



Muhammad Hassam

CONTACT DETAILS

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Address: APT # 101, City Tower Building, Al Qassimia, Sharjah, UAE.

DOB: 04/09/1999

SKILLS

- Route planning
- Safety Awareness
- Package handling
- Warehouse operations
- GP5 navigation
- Cash handling experience
- Vehicle loading
- Payment collection
- Plan Routes
- Document management

LANGUAGES

- Urdu (Proficient)
 - English (Intermediate)

PERSONAL STATEMENT

Proven delivery professional with a track record of enhancing route efficiency and Customer Satisfaction at Deltex Courier Service. Skilled in GPS navigation and adept at problem-solving, ensuring timely and accurate deliveries. Demonstrates exceptional communication abilities and safety awareness, contributing to a reliable and positive customer experience.

WORK HISTORY

December 2023 – Till Date

Delivery Assistant

Al Mutqadima Laundry, SHARJAH

- Assisted with other housekeeping tasks during staffing Storage and employee absences.
- Communicated with customers regarding delivery times and item prices.
- Resolved customer complaints promptly and professionally.
- Presented bills and receipts and collected payments for goods delivered or loaded.
- Accurately estimated arrival times based on traffic conditions, weather conditions, or unexpected delays encountered along the way.

April 2019 - October 2023

Courier Assistant

Deltex Courier Service, Karachi

- Sorted shipments and scheduled routes to most company standards and time requirements.
- Communicated with customers to provide updates on delivery status
- Identified new routes during weather delays to facilitate on-time deliveries to customers.
- Maintained delivery log to track the progress of packages and other items
- Assisted with loading and unloading of parcels for delivery.
- Performed daily preventative maintenance of assigned vehicles by completing maintenance checklists.
- Avoided time delivery delays by Carefully planning the best routes.
- Collected sensitive documents From clients for delivery.

Education

July 2017

Matric in science

The Educators, Karachi