



FARMAN ULLAH KHAN

I am an energetic, enthusiastic Self-motivated individual having positive attitudes, seeking for a challenging position to meet my competencies, Capabilities, Skills, education and experience, I want to work with the growing company and want to learn more Professional skills from the seniors I want to achieve higher career goals with my dedicated hard work,

(+971) 050-4643658
SHARJAH, UAE

Farmanu919@gmail.com

PERSONAL INFO

Father Name: Muhammad Riaz Khan

Date of Birth: 16-04-1990

Nationality: Pakistani

Gender: Male

Passport: CS4143162

LANGUAGES

ENGLISH, URDU & PUSHTO

M.sc Economics

University of Science & Technology Bannu
(2012) to (2014).

B.sc State, Economics

University of Science & Technology Bannu
(2010) to (2011)

Diploma of Associate Engineer (Computer Hardware)

Board of Technical Education Peshawar
(2006) to (2010).

Diploma of Information Technology

Board of Technical Education Peshawar
(2011) to (2012)

UAE Driving License

Light Vehicle

GILAANI TECHNICAL SERVICES L.L.C DUBAI UAE

Accountant General

20-Aug-2018

- Prepare Invoices for Payment.
- Cash Flow & Budgeting.
- Manage payroll functions
- Maintaining financial records.
- Tax Returns.
- Petty Cash Handling
- Documenting transactions
- Process backup reports after data Entry
- Maintain Company Account Statement.
- Time Keeping.
- Develop and maintain a filing system
- Collects Cheque from Different Company.
- Prepare Company Employee Salary.
- Organize Employee Paper Work.
- Company General Ledger Functions.

SOFTWARE USED FOR ACCOUNTING

Microsoft Office. Zoho. Foxpro

INTREST: - Books Study, Cricket & Travelling

VISA STATUS:- Employment visa (Transferable)