

Rupinderjeet



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📍 DUBAI, UNITED ARAB
EMIRATES

📅 7th August 1992

🚩 INDIAN

👤 R5198746

♀ Female

SKILLS

Customer Handling ●●●●●

Have a great experience of handling customers on daily Basis

Photography ●●●●●

Posses excellent skills of photography in various environments at various places with proper editing as per the customer needs

Up-selling ●●●●●

Posses advance skill of up selling photos as well as assisting the guest in various other activities in the hotel

MS Office ●●●●●

Know all the details and functions of Ms Office

Complaint Handling ●●●●●

Have a great skills of complaint handling in day to day operations at work place

INTERESTS

Watching movies and Series, Swimming, Exploring places, Gyiming and indulging in various outdoor Activities

PROFILE

To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavors as an asset to the organization

PROFESSIONAL EXPERIENCE

DIGI Photo, Guest Associate November 2021 – Sept 2024 | Dubai, UNITED ARAB EMIRATES Worked at **BURJ AL ARAB** as guest associate of **DIGI PHOTO**, Have a great communication skill in assisting the customer for the information and selling out the company products also previously worked in The View and The Under water Zoo at the Dubai mall Duties and Responsibilities performed during the work:

- Approaching the guest for selling and viewing the photos in the Hotel
- Up Selling the photos to various customers based on their needs and requirements
- Achieving the daily per cap target and the total sale for the particular site by the team
- Motivating the team towards the goal of the individual as well as the common goal of the organisation
- Also responsible for maintaining the proper grooming standards of the team
- Assisting the new staff in day to day operations and providing the proper training for day to day operations
- Responsible for the cashing up and closing activities and aware of the Micros System in full

BPO, Customer Service Associate

Chandigarh, INDIA

Worked as a Customer Service Associate in BPO sector for six months in handling customer queries and complaints and providing them with the best of the resolution

- Handling customers on day to day basis
- Assisting the customers in providing the required information for a particular product and assisting them to buy the products
- Handling customers complaints on day to day basis and providing them with the best possible resolution

Automobile, Sales Officer

Punjab, INDIA

Worked as a sales officer in the marketing department in an automobile firm for six months, in selling out cars and bikes and also assisting the customers in providing relevant information

- In providing information to the customer of the company products
- Selling out the company products to the potential customers in the Market
- Achieving the Sales target of the company on time and effective basis

EDUCATION

B.tech Computer Science And Engineering, Punjab Technical University(PTU)

Punjab, INDIA

Finished Graduation in Btech Computer Science and Engineering from Punjab Technical University with an aggregate of 70%

LANGUAGES

ENGLISH

HINDI

PUNJABI



Diploma in Computer Science, PSBTE

Punjab, INDIA

Completed Diploma in Computer Science from PSBTE with an aggregate of 64%.

Secondary Education, Punjab School Education Board

Punjab, INDIA

Completed Secondary Education from PSEB with an Aggregate of 64%

REFERENCES

Amith Kumar, *Site Manager*, DIGI Photo

amith.kumar@deiglobal.com

DECLARATION

I hereby confirm all the above information mentioned in my CV is accurate to my Knowledge and with all the valid certified documents, let me know in case of any further more information or document is required

Rupinderjeet
DUBAI